

MINUTES OF THE FALL MEETING 2022 BOARD OF TRUSTEES

**Livingstone College Board of Trustees Meeting
Hilliard Room, J.W. Hood Building
Thursday, Sept. 22, 2022
9:00 A.M.**

Bishop Kenneth Monroe, Presiding

Bishop Monroe greeted the Board and called the meeting to order. He asked Bishop Dogbe to offer the invocation. The roll call was given by Bishop Frencher.

Present: Bishop Kenneth Monroe, Bishop Darryl B. Starnes, Bishop Michael A. Frencher, Bishop Seth O. Lartey (Virtual), Bishop W. Darin Moore, Dr. David Aiken, Rev. Patrick Barrett, Attorney Joel G. Bowden, Ms. Leslie A. Carter, Bishop George D. Crenshaw (Virtual), Attorney C. Douglas Dixon, Bishop Hilliard Dogbe, Dr. James R. Gavin, III, Mr. Michael Gilyard, Rev. Dr. Johnnie P. Henderson, Bishop Eric Leake, Mr. Thomas Penny, III (Virtual), Bishop Dennis V. Proctor, Dr. Richard Rolle, Jr., Mr. Bruce Stanback, Bishop Brian R. Thompson, Rev. Dr. Dwayne A. Walker. Bishop George W.C. Walker, Sr. (Emeritus).

Absent: Ms. Wendee Bailey, Bishop U.U. Effiong (Excused), Reverend Al C. Hamilton (Excused), Bishop Mildred B. Hines (Deceased), Dr. Antonio Landers, Mr. Robert Marshall (Excused).

The minutes were approved.

Election of Officers for the Livingstone College Board of Trustees

The Committee on Governance, chaired by Bishop Starnes, offered the following slate of officers to be elected: Bishop Kenneth Monroe, chairman; Bishop Darryl B. Starnes, vice chairman; Bishop Michael A. Frencher, secretary; Ms. Leslie Carter, assistant secretary; Bishop W. Darin Moore, treasurer; and Rev. Dr. Dwayne A. Walker, chaplain. It was moved by Bishop Proctor and seconded that these persons be elected officers of the Board of Trustees. The motion passed.

Committee on Finance

Bishop Moore presented Mr. Reginald Dickens to give this report. After beginning the report, he was directed by the chairman to postpone the report until all of the board members received the written copy of the report.

Committee on Investments

Dr. Aiken shared this report. He noted that it has been a real hit on the market. He summarized the investment portfolio, noting that even though the college suffered a huge loss on many of the investments, we should rebound after the market levels off. He further noted that Wells Fargo is giving good attention to the college's portfolio.

Committee on Advancement, Sponsored Programs and Assessment

Bishop Leake presented Dr. Anthony Davis to give this report. Dr. Davis covered all of the areas of giving: individual, corporate, foundations, first-time donors and UNCF special contributions. Dr. Davis also covered the Golden Left Foundation, the NC Bankers Association, F&M Gap Funding Initiative, the Cannon Foundation Special Initiative, Blue Cross Blue Shield of NC, the Legislative Engagement & the NC-10, the Dr. Jimmy R. Dr. Faleese Moore Jenkins Endowed Bridge Program and the Major Gift Philanthropy this period.

Completion of the Finance Committee Report

Mr. Reginald Dickens covered all of the areas that are being renovated. He also gave highlights of the Division of Business and Finance operational budget/unaudited. Bishop Moore gave further commentary on the financial health of the college. "We liquidated debt and still have money." He also commended the strong financial management of Dr. Jenkins and Mr. Dickens. It was moved by Bishop Moore and seconded that the financial summary of this report be approved. Following words of commendations from several of the board members, the motion passed. It was moved by Bishop Moore and seconded to approve the 2021-2022 Fiscal Year Financial Statement to include Operating Expenditures and Revenue as of June 30, 2022. The motion passed. It was moved by Bishop Moore and seconded to approve the A133B Fiscal Year 2021 Audit. The motion passed. It was moved by Bishop Moore and seconded to postpone entering into new debt for the building of the gymnasium. After noting that the present gym is fine, the motion passed.

Committee on Academic Affairs

Bishop Proctor presented Dr. Kelli Randall to give this report. Dr. Randall gave an update on the Division of Academic Affairs. She shared with the board that Livingstone College's application was approved for a level change by SACSCOC, which now opens the way for Livingstone College to present courses for the master's degree in business administration. She noted that a Substantive Change Committee has been authorized to visit the college in April 2023. Dr. Randall spoke about the Hospitality Management Program (ranked No. 3.) She also noted that this program will need a full-time director. She shared with the board that Livingstone College students will be participating in the Bay Haven Food and Wine Festival in Charlotte, October 19-23, 2022. The college's mobile food unit can be used as a marketing piece on wheels for student recruitment. It was moved by Bishop Proctor and seconded to adopt this report. Following some discussion, the motion passed.

Committee on Student Affairs

Bishop Thompson presented Dr. Orlando Lewis to give this report and asked Mr. Michael Gilyard, SGA president, to bring greetings. Dr. Lewis shared the report noting the Division of Student Affairs' annual Summer Staff Development event. (Theme: Engaged students are happy students, and happy students GRADUATE!)

Dr. Lewis also shared highlights of the Summer Bridge Program; Pancake & Politics event; Student Development and Leadership Conferences; The HBCU Kings and Queens Conference; and the 17th Annual Student Leadership Retreat held on August 8-12 at Livingstone College. Dr. Lewis highlighted the Office of Career Services and Professional Development, where Livingstone College was represented with 10 students at a job fair out of state. In the area of Religious Life, Campus Ministry held its first Sunday service with Pastor Marcus Majette of Charlotte, NC. Because of the number of persons attending, it was moved from the Walls Center to Varick Auditorium. Bishop Starnes commended Dr. Lewis for keeping alive the holistic thrust of the college. He also commended Mr. Gilyard for his leadership with the SGA. Bishop Moore noted that Mr. Gilyard was the first to become president of the SGA having come through the Bridge Program.

Committee on Physical Plant and Land Use

Bishop Leake presented Mr. Dickens to give this report. Mr. Dickens reported on new business, which included the campus security project, painting of all residence halls, completion of the campus fence project, football field and scoreboard, Price Building renovation, Old Trent Gym renovations and campus halls bathroom exhaust fans. Old business included: the telephone system maintenance plan, the M365 email migration and cloud setup (which is complete), migration of Blackboard and Echo 360 (completed), and the new director of the Shipman Building. (The Shipman Building is completed, the mailroom touchless mailboxes are being utilized by students and the campus lighting is complete.)

Committee on Nominations and Honorary Degrees

Bishop Monroe gave this report. He stated that Bishop Leake and Bishop Monroe will make the next selections for the recipients of honorary degrees for commencement 2023.

Committee on Governance

Bishop Starnes thanked those who were present at the retreat. He noted that the committee has received positive feedback. Bishop Starnes mentioned the board members' dues (\$350) and the Board members' givings (\$10,000, no less than \$2,500.00.) The amounts are due by May, but members are encouraged to pay by the February 2023 meeting. The total paid last year was \$86,000. Bishop Starnes stated that the members of the board are expected to attend the meetings and make recommendations of new members to serve on the board (including qualified women and non-AME Zion members.) Qualified members would include those who are experienced in higher education and philanthropic experience. Conflict of Interest forms were passed out to each of the board members to sign.

Committee on Internal Audit and Legal Affairs

Bishop Lartey presented Bishop Leake, who presented Mr. Dickens to give this report. Mr. Dickens shared with the board the new business, which included student refunds, withdrawal calculations for Spring 2022, review of college work-study, EZ-Audit, which is due in September and the CARES Act report, which is due quarterly. Old Business included reviews of IPEDS (completed), EZ-Audit-DOE (will be submitted prior to September 30, 2022) and FISAP (working on this report. It is due October 31, 2022.) He reported that there are no legal issues at this time.

State of the College: Dr. Jimmy R. Jenkins, Sr., President

Bishop Monroe presented Dr. Jenkins who gave his final report as president of Livingstone College. Dr. Jenkins expressed his thanks to all of those who supported him throughout his presidency of 16 years. He asked his staff to stand and thanked all of them for their hard work. He noted that this has been the best 16 years of his career as an educator. He also noted that this is a sweet and sour moment for him. Dr. Jenkins thanked Bishop Monroe and all of the board chairmen he has served under, which were Bishop Walker and Battle. He asked God's blessings upon the board and the institution. Dr. State Alexander explained the new communications effort that is underway. He said \$200,000.00 has been given to the college to upgrade the radio/recording studio. Bishop Walker rose to give commendations to Dr. Jenkins, noting that he was there when Dr. Jenkins was elected president and is now present at his last board meeting as president. "I heard his first and last report," Walker said. Bishop Walker quoted a song by Bryan Mitchell, "Make them hear you." Attorney Bowden rose to share his story and give words of commendations to Dr. Jenkins. Other trustees commended Dr. Jenkins on the major impact that he made to the school. It was moved by Bishop Moore and seconded that Dr. Jimmy R. Jenkins be granted President-Emeritus status by the Board of Trustees of Livingstone College. The motion passed unanimously.

It was moved by Bishop Starnes and seconded that the board move into an executive session. Motion passed. After the business of the executive session, it was moved by Bishop Proctor and seconded that the board move back into regular session. Motion passed. Bishop Monroe thanked all for their presence and presented the new president, Rev. Dr. Anthony Davis, for his remarks. Dr. Davis greeted the Board and expressed his thanks for all who supported him. Bishop Monroe expressed his thanks to Dr. Kelli Randall for all of her work. Following announcements, the meeting was adjourned with the closing prayer and grace offered by Bishop Starnes.

Respectfully Submitted,
Bishop Michael A. Frencher, Sr.
Secretary