

## **Safe Campus: A Message from Chief William Moody**

The Livingstone Campus Police/Security Department takes pride in providing a safe and learning environment for the students, faculty and staff of this great institution. It is our organizational belief that teamwork makes the dreams work. In partnership with the Salisbury Police Department, Salisbury Fire Department and our college community , we will continue our community-oriented policing approach in addressing crime. We will continue to build relationships in Rowan and neighboring counties to improve safety on our campus.

We shall continue to cultivate relationships with state, local and federal agencies to assure the best measures of safety are being implemented on our campus.

## **Policies for Preparing the Annual Security Report**

This report was prepared by Chief William Moody and gives information concerning crime statistics for property owned or controlled by the institution and how they are reported by campus police.

### **Reporting Crimes & Other Emergencies**

All crimes that occur on the campus of Livingstone College should be reported to the Livingstone Campus Police/Security Department as soon as possible. This will help us to ensure the incident(s) are properly included in the annual Disclosure of Crime Statistics and that a timely warning may be issued when needed. In an emergency, dial 911 and give the needed information to the dispatcher. If you dial 911 by accident, please remain on the line and advise the dispatcher it was an error.

### **Campus Security Authority (CSA)**

Livingstone College faculty/staff and students are encouraged to report any criminal activity they are aware of to Campus Police. The Clery Act requires the institution to designate employees with significant responsibility for student and campus activities, outside of normal classroom instruction, as CSAs.

These CSAs include, among others: Academic Dean and Associate Dean,; Residence Life; Resident Hall Directors and Residence Assistants; and Athletics Director and their coaches and assistant coaches.

### **Confidential Resources**

Campus minister, campus counselors and health services acting in the scope of their professional position are not considered CSAs and are not required to report crimes for inclusion into this report. However, they are encouraged to share information about the various support and reporting options on campus and in the community with those they serve.

Rowan Novant Hospital: 704-210-5000

After-hours medical care

Sexual assault exams/evidence collection

Screening and treatment of STIs

### **Emergency Notification Systems and Timely Warnings**

The institution will immediately notify the campus community after confirming that an emergency or dangerous situation involving immediate threat to health or safety is occurring on campus. In such instance, the Institution will, without delay and take into account the safety of the campus community and determine the content of the notification and activate the notification system. However, if in the professional judgment of responsible authorities, issuing an emergency notification would compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency, the notification may be delayed. In these cases, the institution's Chief of Police, or the ranking department officer in charge during his/her absence, will be notified, and once the situation has been addressed the emergency notification will be issued immediately.

The notification shall be sent by utilizing Regroup Alert Systems, which triggers text and or voicemail messages.

#### **Timely Warnings**

The institution will issue a timely warning to notify the campus community of a Clery Act crime that poses a continuing danger to the campus community. The timely warning will be issued as soon as the information is available so people can protect themselves and/or their property.

The institution may send out emails or any other form of communication to the campus community to make them aware of situations that do not merit a timely warning, but would otherwise be of interest to the institution: A crime or incident occurring outside of Clery geography or when an incident occurs that is not a Clery qualifying crime, but is a safety concern.

#### **Campus Safety and Entering Campus**

It is imperative to the institution to protect individuals living on campus and those who come to campus to use the institution's facilities. The institution's facilities are normally open daily during business hours to the general public, but locked at all other times. Anyone needing access to a locked facility should contact the campus police/security department. Request for access without prior arrangements requires proof of identity and authorization from the person or department that controls the facility or area. All residence halls have electronic key control systems, where students can open the outside door by using their student identification card. These doors should be kept locked at all times.

If any student leaves their residence hall and move into another, their identification access for the former building shall be cut off and turned on for the new residence. Any keys lost to the room, shall be immediately reported to their residence hall director. All residents are requested to keep their doors secured at all times. Students may have visitors only if they follow visiting protocols set forth in the

student handbook. Due to safety purposes, the residence hall directors have the right to have visitors turned around or banned from their buildings. Each student is required to speak with their residence hall director prior to having any visitor remain past visitation times.

Every visitor entering Livingstone campus must report directly to the security booth. The individual(s) must report who they are visiting and present a valid picture identification. Each person inside of any vehicle that comes upon the premises must present identification. The shift officer working the security booth shall document name of visitor, person being visited, time of arrival on campus, registration number and driver's license information.

### **Physical Plant**

The department of Physical Plant shall be contacted immediately when structural or mechanical concerns on the campus is deemed dangerous or may cause bodily harm. This department shall also be contacted for damaged pipes, leaky faucets, damaged doors and locks. Students shall contact their residence hall directors and file a work order to be sent by the residence hall director. Faculty/Staff shall contact their immediate supervisor for anything they see needing repair. Physical Plant may be contacted at 704-216-6129 or 6131. If any request is made after normal working hours, contact 704-216-6164.

### **Campus Police**

The Livingstone Campus Police Department is a legally appointed entity with full law enforcement agency status, whose sworn personnel have full arrest powers as local law enforcement officers. The jurisdiction of the officers include all property owned or leased to the institution.

Salisbury Police Department works closely with Livingstone Campus Police by providing assistance at special events and some investigations. The campus police also have a working relationship with the Rowan County Sheriff's Office and Catawba College Security Department.

### **Crime Prevention**

Livingstone Campus Police focuses on crime prevention methods to reduce or stop crimes occurring on the campus of Livingstone College. We believe a person must have a desire, skills and opportunity to successfully commit a crime. If one or two of these elements are eliminated, crime rates are lowered or stopped. Our campus community is very much encouraged to call Campus Police for any concerns or suspicious criminal activity on or around the campus. The department's desire is to provide its students a safe and quiet learning environment. We believe in educating the campus family to be aware of their surroundings at all times. Most people become victims to crime due to their lack of focus on people or places around them. We teach our students to limit their texting and keep their ears uncovered, instead of wearing head phones. Walk in a group, if you have to leave the campus on foot. Students are

encouraged to keep the campus police number in their phones (704-216-6164), as well Salisbury PD (704-638-5333). In case of an emergency, call 911.

### **Tips for Parents of College Students**

In the next few years, your role as a parent will change as your son/daughter leaves home to attend college. It may be your child's first time away from home. Continue to be a parent, but learn when to let go. Give them guidance, but allow them the opportunity to make decisions. Your role may change a little, but your concern as a parent shall remain the same. Your actions as a parent may define whether your child grows into maturity, or continually depend on you as a dependent. Contacting your child daily may send the message that they are not trusted to live independently without you, or you are unwilling to let them go. (Dr. Alan Farber/Linda O'Brien, 2017)

Establish some good financial rules that will get them to understand the importance of budgeting. It's not about having a lot of money to survive in college, but understanding a budget will keep them from unnecessary stress. Advise them to avoid credit cards to control incurring debt, and limit eating out.

Remind them of simple things as washing clothes, being careful how they dry their clothes, not to leave their clothes unattended, or allowing others to wear their clothes. Encourage them to stay focused on their purpose of being in college.

### **Sexual Assault**

Anyone who becomes the victim of sexual assault is encouraged to immediately report same to Livingstone Campus Police. Victims are encouraged to seek criminal charges and to seek medical treatment as soon as possible. Victims are also encouraged not to bathe or shower, although they may feel the need; and should contact their residence hall director, as well campus police. If the victim lives off campus on property not owned or leased by the college, contact the local authorities in the area the assault took place.

### **Dating Violence, Domestic Violence, Sexual Assault and Stalking, according to Clery Act**

Dating Violence is defined by the Clery Act as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

Domestic Violence is defined as a felony or misdemeanor crime committed by a current or former spouse or intimate partner of the victim, or by a person with whom the victim shares a child in common or cohabitating with or has cohabitated with the victim as a spouse or intimate partner.

Sexual Assault is defined as an offense that meets the definition of Rape, Fondling, Incest or Statutory Rape as used in the FBI's UCR program.

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

### **Reporting Sexual Violations**

The victim should report the incident to the proper authorities. (Campus Police/Local Police/College Counselors/College Nurse) Victims have several options, including the option to notify law enforcement and be assisted by campus police if desired. Victim must provide the appropriate and specific contact information. Victim will be advised of their rights and the institution's responsibility for orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil or tribal court or institution.

### **Crime Statistics and Crimes qualify as Reporting**

The Clery Act requires institutions to include four general categories of crime statistics:

Criminal offenses as criminal homicide, including murder and non-negligent, manslaughter and manslaughter by negligence; sexual assault, including rape, fondling, incest and statutory rape, robbery; aggravated assault, burglary, motor vehicle theft, and arson.

Hate crimes, any of the above-mentioned offenses, and any incidents of larceny-theft, simple assault, intimidation or destruction/damage/vandalism of property that were motivated by bias.

VAWA Offenses, any incidents of Domestic Violence, Dating Violence and Stalking.

Arrests and Referrals for Disciplinary Action for Weapons, Carrying, Possessing, Etc. Drug Abuse Violations and Liquor Law Violations.

### **Livingstone College Policies on Drugs and Alcohol**

Students at Livingstone College are expected to be acquainted with and abide by state laws and College regulations regarding alcohol and drugs. They are to be aware of the social, physiological, and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The College provides regular educational programs on alcohol and drug abuse as well as counseling services. The College alcoholic beverage policy is designed to be consistent with the laws of the State of North Carolina, which in general, prohibit the possession, consumption and serving of alcoholic beverages by and to persons under 21 years of age.