

Livingstone College

Sexual Misconduct and Gender-Based Violence Reporting Form

Background Information

Full Name: _____ ID#: _____

Residence Hall/Local Address: _____

Phone: _____ Email: _____

Nature of this report: Sexual Misconduct Sexual Harassment Sex/Gender Based Discrimination

Urgency of Report: Normal Critical Date/Time of Incident: _____

Specific Location: _____

Involved Parties

Name or Organization: _____	Select Role:	Complainant	Witness
		Respondent	Concerned Student
Name or Organization: _____	Select Role:	Complainant	Witness
		Respondent	Concerned Student
Name or Organization: _____	Select Role:	Complainant	Witness
		Respondent	Concerned Student
Name or Organization: _____	Select Role:	Complainant	Witness
		Respondent	Concerned Student

Questions

Please identify the nature of the incident you are reporting (check all that apply):

- | | |
|---|--|
| <p>Dating Violence</p> <p>Domestic Violence</p> <p>Hostile Environment</p> <p>Sexual Assault</p> <p>Sexual Exploitation (i.e. non-consensual photos, videos, or other media)</p> | <p>Sexual Harassment</p> <p>Retaliation</p> <p>Stalking</p> <p>Other</p> |
|---|--|

Please do your best to provide a brief but descriptive summary of the incident(s). Please specifically include names, dates/times, location of incident, etc. A Title IX staff member will **ALWAYS** follow-up for more information.

Informed Parties

Please indicate other departments that have been notified (check all that apply):

Dean of Students

Residence Hall Assistant

Residence Hall Director

Athletics (Coach/Trainer)

Campus Safety

Salisbury Police

Off-Campus Resources

Health Center (Nurse)

On-campus Counseling Services

Supporting Documentation/Submit Form

- ✓ Please note that as mandated by Title IX, the information included in this form is not confidential, but will be kept as private as possible in all efforts to protect every individual and the Livingstone College campus community.
- ✓ If you are unsure about filing a report or would like to report confidentially, please call or text Ms. Ria Sweeney at 704-754-7378 or rsweeney@livingstone.edu.
- ✓ Please email completed form and any supporting documentation (photos, video, email, text messages, etc.) to rsweeney@livingstone.edu.
- ✓ Once your complaint has been received Ms. Sweeney will follow up with the complainant via phone. Please ensure that the phone number provided is a reliable and working number.