

**Livingstone College Board of Trustees Meeting
Committee on Governance
Wednesday, September 16, 2020, 10:00 a.m.
Conference Call**

Bishop Darryl B. Starnes, Sr., Chair

ACTION ITEMS

1. Recommendation that the Board Retreat be held on Tuesday, November 10, from 1:00 – 3:00 p.m. with a presentation by AGB if possible.
2. Recommendation that Dr. James Gavin serve as the vice chairman for the Committee on Governance
3. Recommendation for the re-election of the current Board of Trustee officers for this 2020-21 academic year. The current list of officers is: Bishop George E. Battle, Jr., chair; Bishop Kenneth Monroe, vice chair; Bishop W. Darin Moore, treasurer; Bishop Michael Frencher, secretary; Bishop Seth O. Lartey, assistant secretary; and Bishop Darryl B. Starnes, chaplain.
4. Recommendation that members of the Board of Trustees pay their annual dues of \$350 as well as their annual \$10,000.00 Trustee commitment by the May meeting with no less than \$2,500.00. These donations can be made through the Livingstone College website by clicking the green “GIVE” button on the upper right hand side of the main website page. This opens to a form which allows for a single gift or pledge to be selected and then the designation dropdown box allows for the specific allocation to be chosen (Trustee dues or Trustee giving). The “Add to Cart” button is selected at the bottom, which goes to the payment information page. Once submitted, this information is sent to Gift Records, which properly allocates the funds to the appropriate account and a receipt is sent.
5. Recommendation that each Board member sign and return the Conflict of Interest form, which is done annually.

6.

**Livingstone College Board of Trustees Meeting
Committee on Governance
Wednesday, September 16, 2020, 10:00 a.m.
Conference Call**

Bishop Darryl B. Starnes, Sr., Chair

Present: Bishop Darryl Starnes, Sr.
Bishop Hilliard Dogbe
Bishop Kenneth Monroe
Bishop W. Darin Moore
Bishop Staccato Powell
Dr. Richard Rolle, Jr.
Reverend Dr. Dwayne A. Walker
Dr. State W. Alexander, LC staff

Absent: Attorney Joel G. Bowden
Dr. James R. Gavin, III

The meeting was called to order at 10:00 a.m. with opening prayer by Bishop Kenneth Monroe. There are no new members added to this Committee. Bishop Starnes made some changes to the agenda.

Bishop Starnes asked for feedback about the new member orientation; and when to have the Board Retreat. He also requested committee input about Dr. James Gavin being vice chair of this committee.

Dr. Rolle said he thought that everything went well. Bishop Moore also agreed.

Dr. Alexander reported to the setup of the new Board Retreat, which will be virtual as well. Dr. Jenkins feels that November would be good for the retreat. Bishop Starnes recommended Tuesday, November 10, from 1-3p.m. for the Board Retreat. There was a consensus of the members.

Action Item: Recommendation that the Board Retreat be held on Tuesday, November 10, from 1:00 – 3:00 p.m. with a presentation by AGB if possible.

Bishop Starnes spoke about having vice chairpersons for various committees, which discussed at a previous board meeting. Bishop Starnes recommended Dr. James Gavin to serve as vice chair of the Committee on Governance. Bishop Moore agreed. Bishop Starnes expounded on Dr. Gavin's many accomplishments.

Action Item: Recommendation that Dr. James Gavin serve as the Vice Chairman for the Committee on Governance. Bishop Moore had some unrest regarding the process for this

committee as well as the remaining committees. Bishop Monroe felt that it was in the rights of Bishop Starnes to select the vice chair since this was not identified in the Bylaws. Motion by Dr. Walker and second by Bishop Monroe. Motion passed.

Action Item: Recommendation for the re-election of the current Board of Trustee officers for this 2020-21 academic year. The current list of officers is: Bishop George E. Battle, Jr., chair; Bishop Kenneth Monroe, vice chair; Bishop W. Darin Moore, treasurer; Bishop Michael Frencher, secretary; Bishop Seth O. Lartey, assistant secretary; and Bishop Darryl B. Starnes, chaplain. Motion by Dr. Walker to re-elect current officers and seconded by Bishop Moore. Motion passed.

Bishop Starnes spoke about the annual trustee dues that are due at this meeting. The College has everything set up now for them to pay more conveniently. Dr. Alexander spoke to the website tab for giving for the Board members.

Action Item: Recommendation that members of the Board of Trustees pay their annual dues of \$350 as well as the annual \$10,000.00 Trustee commitment by the May meeting with no less than \$2,500.00. These donations can be made through the Livingstone College website by clicking the green “GIVE” button on the upper right hand side of the main website page. This opens to a form, which allows for a single gift or pledge to be selected and then the designation dropdown box allows for the specific allocation to be chosen (Trustee dues or Trustee giving). Add to Cart is selected at the bottom, which goes to the payment information page. Once submitted, this information is sent to Gift Records, which properly allocates the funds to the appropriate account and a receipt is sent.

Bishop Starnes questioned when the next AGB Trusteeship Conference would be held. Bishop Moore spoke to the Trustee meetings that he had attended in the past, and felt that they were very informative. Dr. Alexander reported that the National AGB Conference will be a virtual event to be held on April 12-14, 2021. Registration expires on December 18, 2020. The registration fee is \$349. Three members of the Committee, Bishop Starnes, Bishop Moore and Dr. Walker, agreed to participate.

Bishop Starnes addressed the importance of the Conflict of Interest form to be completed and returned to the President’s Office. Dr. Alexander concurred.

Action Item: Recommendation that each Board member sign and return the Conflict of Interest form, which is done annually.

The meeting was adjourned with closing prayer at 10:37 a.m. by Bishop Powell.

Minutes recorded by
Tracy Johnson