

## Wendee Marie Bailey

3188 Hollowell Road

Robersonville, NC 27871

Home Phone (252) 825 -1370

Mobile Phone (919) 809-4415

Office Phone (252) 946-0585

E-mail: wendeebailey@dreamprovidercare.net

### Objective

To operate a facility for persons with Mental Health and Substance Abuse diagnoses, where I am able to provide a nurturing and secure environment which allows consumers to progress into self-sufficiency through a collaboration of family, community and stakeholders.

### Experience

March 2003 to Present

Dream Provider Care Services, Inc/ CEO/President/Owner

MH/SA Provider to children and adults in Eastern NC and Baton Rouge LA.

Responsible for the overall management of the organization in order to ensure its sustainability and profitability.

Manages and directs the organization toward its primary objectives.

Serves as a liaison between the agency and various outside community and private organizations and stakeholders.

Manages government contracts in excess and upwards of 5,000,000.00.

- Provides leadership and direction in all aspects of the organization and management.
- Establishes and implements short and long range organizational goals, objectives, policies, and operating procedures; monitors and evaluates operational effectiveness; effects changes required for improvement.
- Reviews operating results of the agency and compares them to established objectives, and takes steps to ensure that appropriate measures are taken to correct unsatisfactory results.
- Oversees senior managers on implementing the organization mission statements regarding instructional programs, community outreach programs, curriculum planning and development; oversees administration of the organization and procedures, facilities, programs.
- Member of the organizations QA/QI, Human rights and health and safety committees.
- Represents the organization to various internal institutional divisions as well as externally to the media, governmental agencies, state legislators/legislature, community/civic groups, prospective funding agencies including state personnel and higher ups.
- Develops and manages annual budgets for the organization and performs periodic cost and productivity analyses with a Certified Accountant.
- Plans, develops, and implements strategies for generating resources and/or revenues for the organization.

- Oversees in the development of the organization policies and procedures.
- Develops budget and ensures company is fiscally sound
- Secures alternative funding/revenue sources for the organization
- Formulates policies/procedures as needed to ensure the organization is compliance with Mental Health Rules.
- Randomly monitors and evaluates staff to ensure performance and productivity.
- Spearheads the agency's endeavors in achieving and maintaining national/local accreditations.
- Plans, coordinates, and controls the daily operation of DPCS through the management team.
- Meets with management team on a consistent basis to ensure that operations are being executed in accordance with the agencies established policies.
- Establishes and maintains an effective system of communication throughout the agency.
- Maintains National Accreditation with CARF

April 2018 – Present

WBIC, INC– Wendee Bailey Investment Corp, CEO

Provide capital and consultation for start up's and non performing businesses, in exchange for ownership equity or convertible debt. Seeking to uplift entrepreneurs and business owners to rise to the level of economic empowerment of their respective businesses. Selected business owners that are chosen are provided with insight on development of infrastructure, financial management, human resources, brand management, social media campaigns and marketing.

February 1997 – February 2003

ACTS PM – CEO/Owner – Residential Group Center for Juvenile Offenders

- Oversaw the care and custody of juvenile offenders, treatment, social service, education and medical programs for residents and the preservation of public safety.
- Evaluates treatment modalities applicable to the prevention of recidivism in the juvenile population.
- Developed and implemented plans that effectively utilized funds for personnel, equipment and supplies and oversaw the expenditure of funds and the maintenance of accurate financial records.
- Developed and managed an annual budget of 2.5 – 3 million dollars.
- Oversaw the compliance of the physical plant with federal, state and local regulations and codes to ensure the safety and security of residents and staff.
- Oversaw the protection of juveniles rights to include legal representation, family contact, education, confidentiality, discipline and sanctions, religious practices, non-discriminatory behaviors, safety, security, clean and hygienic environment, nutritional values, medical and dental treatments and recreation.
- Oversaw the development of the policy and procedure manual and ensured its compliance to it by all staff members and management team.
- Represented the facility to all community, state and judicial boards as needed.
- Oversaw the Quality Improvement functions carried out by the executive director to ensure service quality.

January 1995 - Present

INTEGRITY INVESTMENTS/ PRO CONSTRUCTION – COO – Real Estate Developer

Purchase vacant lots and dilapidated structures in urban areas in order to assist cities in Essex County NJ to rehabilitate their communities. Properties are purchased at a minimum price and rehabilitated and sold to individual homeowners. Assists the city with putting properties back on their tax rolls. Works directly with Urban Redevelopment and Housing Authorities in 4 respective cities. Have completed over 500 properties thus far.

Affiliations:

Board Member ~ Word of God Fellowship Church, Raleigh NC

Board Member ~ Harvest of Dreams Re-entry program, Washington NC

Board Member ~ 100 Women of Essex County, New Jersey

Board Member ~ Women of NJPAC, Newark NJ

Director of Economic Expansion, Western Episcopal District, AME Zion Church

Member ~ National Speakers Association, Newark NJ

Member ~ For Women by Women, Newark NJ

Member ~ Sisters for Sisters, Clinton Maryland

Education:

Marylawn of the Oranges ~ 1978 – 1979

East Orange High School ~ 1979- 1982

Howard University ~ 1982 - 1986

University of Maryland, College Park ~ 1983 - 1984