

FALL SEMESTER 2019 FINAL EXAMINATION SCHEDULE – **DECEMBER GRADUATES**

Monday, December 9, 2019-Tuesday, December 10, 2019

DAY CLASSES

<p>DECEMBER</p> <p>2019</p> <p>GRADUATES</p> <p><i>Final Exams</i></p>  <p><i>“Education is the most powerful weapon which you can use to change the world.” --Nelson Mandela</i></p> 	REGULAR CLASS TIME	REGULAR MEETING DAY	EXAM DAY	EXAM TIME
	8:00 a.m.	M, MW, MWF, MTRF, MTWRF or F	Monday, December 9, 2019	1:00 p.m.
	8:00 a.m.	T, TR, or TF	Tuesday, December 10, 2019	3:00 p.m.
	9:00 a.m.	M, MW, MWF, MTRF, MTWRF or F	Tuesday, December 10, 2019	1:00 p.m.
	9:30 a.m.	T, TR, or TF	Monday, December 9, 2019	3:00 p.m.
	10:00 a.m.	M, MW, MWF, MTRF, MTWRF or F	Tuesday, December 10, 2019	5:00 p.m.
	11:00 a.m.	T, TR, or TF	Monday, December 9, 2019	5:00 p.m.
	12 noon	LUNCH	LUNCH	LUNCH
	12:00 p.m.	M, MW, MWF, MTRF, MTWRF or F	Tuesday, December 10, 2019	12:00 p.m.
	1:00 p.m.	M, MW, MWF, MTRF, MTWRF or F	Monday, December 9, 2019	10:00 a.m.
	1:00 p.m.	T, TR, or TF	Monday, December 9, 2019	4:00 p.m.
	2:00 p.m.	M, MW, MWF, MTRF, MTWRF or F	Tuesday, December 10, 2019	10:00 a.m.
	2:30 p.m.	T, TR, or TF	Tuesday, December 10, 2019	8:00 a.m.
	3:00 p.m.	M, MW, MWF, MTRF, MTWRF or F	Monday, December 9, 2019	8:00 a.m.
	4:00 p.m.	M, MW, MWF, MTRF, MTWRF or F	Monday, December 9, 2019	12:00 p.m.
	4:00 p.m.	T, TR, or TF	Monday, December 9, 2019	4:00 p.m.

Final exams for evening, Saturday, and noon classes may be scheduled by the instructor, given on the last day of class, or according to the schedule above. An announcement must be made during class concerning the exam time. The Division Chair and the Vice President for Academic Affairs must be notified of scheduled exam. *Exams are scheduled for Saturday, December 7, 2019, for all Saturday classes for December graduating seniors.*

All Final exams **must** be given at the above times to avoid conflicts and confusion. **Exams should not be given before scheduled exam times without prior approval from the Vice President of Academic Affairs.**

Students who will need to miss an exam for personal reasons **must** write a letter to the instructor prior to the exam stating the reason for the request; the instructor must approve the request in writing. The instructor’s approval along with the student’s request is then submitted to the Vice President for Academic Affairs for final approval.

A student who has been called to report for active duty must submit a copy of his/her orders to the Vice President for Academic Affairs who will make special arrangements to assist the student in completing his/her course work.

GRADES FOR STUDENTS GRADUATING IN DECEMBER ARE DUE BY 5p.m. Wednesday, December 11, 2019. GRADES FOR GRADUATING SENIORS MUST BE SUBMITTED VIA THE JICS CAMPUSWEB.